# Newcomer Expression of interest form

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| --- | --- |
| ID and title of the topic of interest | *(indicate ID and title of the topic)*  *Example: HORIZON-CL4-2021-TWIN-TRANSITION-01-03: Laser-based technologies for green manufacturing (RIA)*  *See full description of topics here:* [*Horizon Europe Work Programme for Cluster 4 “Digital, Industry, and Space”*](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/wp-call/2021-2022/wp-7-digital-industry-and-space_horizon-2021-2022_en.pdf) |
| **General information about an organisation** | |
| Your Organisation Name |  |
| Country |  |
| Website |  |
| **Competences and contribution relevant to the topic** | |
| Competence(s) relevant to the topic and motivation to apply | *(Add a few lines about your organisation’s R&D&I focus and competencies relevant to the scope of the topic you indicated. Explain why are you interested in applying for this specific topic – e.g. you have relevant technology, facilities, methods, etc.)* |
| Proposed contribution | *(Describe which activities of the potential project you are able to take on. For example – develop a method of…, technology for..., perform experiments…, be an end-user, etc. – in strong relevance to the topic description in the Work Programme. Please, use a bullet-point format where possible)* |
| Relevant experience | *(Describe a specific experience of your organisation/team in tasks/projects which you implemented in the relevant area)* |
| Relevant equipment/facilities | *(Describe relevant resources, equipment, facilities, which will help you to solve the proposed tasks)* |
| **Contact information\*** | |
| Contact person name |  |
| Contact person position |  |
| Phone number |  |
| E-mail |  |

\* If needed, you may add more than one person

**By completing this form, I give my informed consent for personal data collection, according to the conditions presented in the Information Sheet below.**

# Information sheet

## Data to be collected

As well as general questions, the following personal data will be collected in the newcomer expression of interest form: *last name, first name, e-mail address*, *phone number*, *organisation name, position*. The data will be used to engage the target audience in the project activities and establish direct contact between the potential newcomers and the FIT-4-NMP consortium in order to provide targeted support in the frame of the FIT-4-NMP activities.

Any personal data collected in the newcomer expression of interest form will be securely stored under the supervision of the Data Controller. The personal data will only be used by the FIT-4-NMP consortium, and they will NOT be shared with or transferred to any third parties.

The data collected will be kept by the FIT-4-NMP consortium for the period of implementing the FIT-4-NMP project (1/1/21 – 31/12/23). All personal data collected will be deleted upon the project’s completion.

## Data subject rights

The data subject’s rights are guaranteed by the GDPR and the EU Charter of Fundamental Rights. In particular, s/he has the right to withdraw consent or access their data, request rectification or deletion of this data, and the right to lodge a complaint with a supervisory authority in case of any violation of the data usage. For any enquiries, the data subject may contact the FIT-4-NMP Data Protection Officer.

## Data Controller and Data Protection Officer

**Intelligentsia Consultants** **Sàrl**, established in 35 Cité am Wenkel L-8086 Bertrange, Luxembourg, is the Data Controller and will manage personal data in compliance with the provisions of European Regulation 2016/679 (“GDPR”).

Data Protection Officer: **Giles Brandon, giles.brandon@intelligentsia-consultants.com**

# Informed CONSENT for newcomer Identification Form

Hereby I agree to share my data with the **FIT-4-NMP** project. I have been informed about the nature and scope of the data which will be collected, recorded and stored, and about the purpose for which it may be used.

I understand that my responses, including personal data, will be documented and will be stored by the FIT-4-NMP consortium until the end of the project, without a right to distribute them to the third parties. I understand that I can request rectification or deletion of this data before this date.

My participation is voluntary, and I understand that I can end my participation at any time. I understand that I do not have to give reasons for ending my participation if I do not want to.